

# New Corporation (PA) / LLC Form

**Attn: Mark Sadowski**

Milaar International Group, LLC.  
2857 Bower Rd.  
Winter Park, FL 32792  
Phone: 407-335-4014  
Mobile: 407-415-8480

Email: marksadowski.milaar@gmail.com  
or  
Email: info.milaar@gmail.com

**1. Business Name** - Your business name must include a corporate indicator. If none is provided, the indicator "LLC" will be used for a Limited Liability Company, and "Inc. or PA" will be used for a Corporation.

First Choice: \_\_\_\_\_

Alternate: \_\_\_\_\_

**2. State** - Where do you want to form your LLC or Corporation? \_\_\_\_\_

**3. Type of Company** - Choose one:  PA  LLC (Limited Liability Company)  
 S-Corporation  C-Corporation

**4. Purpose of Your Company:** \_\_\_\_\_

**5. For LLC's only.** Corporations skip to Step 6.

- a) Who will run your LLC? (Choose one)  One or more owners of the LLC will run the company.  
 One or more hired managers (who are not owners) will run the company.
- b) How long do you plan to keep your LLC in business? (Choose one)  I plan to keep my LLC in business indefinitely ("Perpetual")  
 I plan to dissolve (shut down) my LLC on this date: \_\_\_\_\_

**6. For Corporations only.** LLC's skip to Step 7.

- a) Unless you instruct us to do otherwise, your corporation will be authorized to issue the maximum number of shares allowable without triggering higher annual taxes in the State you selected. In most states this is 1,500 shares.  
 Yes, please authorize my corporation to issue the maximum shares without causing additional taxes.  
 No, please authorize this number of shares: \_\_\_\_\_
- b) The par value is the minimum selling price for a share of stock. Unless you instruct us to do otherwise, your shares will have a par value of zero.  
 Yes, please give my corporation's shares a par value of zero.  
 No, please give my corporation's shares a par value of : \_\_\_\_\_ (in U.S. Dollars)

**7. Name and Address of Key Executives** - For LLC's, give the name of the person(s) who will run the company (owners or hired managers). For Corporations, give the name of the director(s) of the company. In most states, LLC's and corporations are required to give the name of only one key executive. If you want to list more than three key executives, please provide additional names on a separate sheet. Please check the box for which are owners.

Title \_\_\_\_\_ Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

**8. Select ENTITY Type:**

Option #1: Inc/PA: \$99 Service Fee + \$70 Inc/PA Florida Filing Fee = **Total: \$169**

Option #2: LLC: \$99 Service Fee + \$125 LLC Florida Filing Fee = **Total: \$224**


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**9. Method of Payment** – Payments can be made by Credit/Debit card or by Personal Check/Money Order.

- If paying by Credit/Debit, an invoice will be sent to your email address via Square which will allow you to pay online.
- If paying by personal check or money order, please mail to:

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